



MUHS

महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिंडोरी रोड, म्हासळ, नाशिक - ४२२००४

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डॉ. संदीप सिताराम कदु

एम बी बी एम, एम डी (न्यायवैद्यकशास्त्र),

एम बी ए., पी जी डी एच एच.एम., पी.जी.डी.एम.एल.एम., सी.एफ.एम.जे.

परीक्षा नियंत्रक

Dr. Sandeep Sitaram Kadu

M.B.B.S., M.D. (Forensic Medicine),

M.B.A., P.G.D.H.H.M., P.G.D.M.L.S., C.F.M.J.

Controller of Examinations

MUHS/XPG1/ DISS./ 882 /2025

Date : 18/03/2025

Circular No. 25/2025

To,
The Dean / Principal,
All Affiliated Medical Colleges (PG Courses)
to MUHS Nashik.

Sub: Guidelines for Submission of Dissertation for Postgraduate Courses students
Admitted in 2024-2025 & onwards under **Faculty of Medicine.**

Ref: Board of Examination Resolution No. 14/2025 dated 04/03/2025

Respected Sir/ Madam,

It is herewith notified that, all Medical Colleges (Faculty of Medicine) affiliated to MUHS, Nashik for PG courses (M.D & M.S.) are instructed to incorporate the Following Guidelines for Submission of Dissertation to the University. The said guidelines shall be applicable to the students admitted in Academic Year 2024-2025 & onwards.

1. All PG students must submit the dissertation online, on or before the last date, as decided by the university.
2. The first page of dissertation shall be the title page containing full title of the dissertation Font: English: Times New Roman, Size 20, Alignment: center content).
3. Second page of the dissertation shall contain following information.

Name of Course		
Name of Subject		
Admission Year		

Title:

4. Third page should have the index detailing various headings (see below) and their respective page numbers.

5. The dissertation should be written under the following headings.

- a) Introduction.
- b) Aim and objectives.
- c) Review of Literature.
- d) Material and Methods.
- e) Observation/ Results
- f) Discussion
- g) Summary and Conclusions.
- h) References
- i) Annexure

(Note: Summary and conclusions can be combined or written separately.)

6. The contents under each of the above headings should fulfil following.

- a. Introduction: Introduction should clearly describe the relevant concepts for the topic, gaps in the existing knowledge and rationale for selecting the topic.
- b. Aim and Objectives: These must be Specific, Measurable, Achievable with available resources, Relevant and Time-bound (SMART criteria) - Primary Secondary Objectives.
- c. Review of the literature: It should be precise, preferably limited to most relevant and recent most literature.

d. **Material and Methods:** It should contain following

- i. Type of study design, study settings
- ii. Sample size and details of how it is estimated, Sampling technique
- iii. Inclusion and exclusion criteria for study subjects
- iv. Operational definitions
- v. Instruments used with their relevant specifications and calibration methods (if applicable)
- vi. Research question (PICO, PEO, PIRD or any other relevant format depending on the type of study design.
- vii. Research hypothesis and alternate hypothesis (if applicable)
- viii. Randomization and allocation concealment (if applicable)
- ix. Details for selection of case group and comparison group (if applicable)
- x. Matching criteria (if applicable)
- xi. Study design specific other relevant details
- xii. Details of data extraction sheet, methods used for analysis of data, software used etc.

e. **Observations / Results:**

- i. Results should be relevant to the study title, aims and objectives and methodology adopted.
- ii. Results should cover all aims and objectives
- iii. Appropriate tables and graphs should be used. There should not be repetition of representation of same data by tables and charts. Self-explaining data displayed in tables and charts should not be described in details in text. Only relevant major point/s can be explained.

f. **Discussion:**

- i. Discussion should be relevant to the title, aims and objectives and results obtained.
- ii. Results of the study can be compared with the findings of other studies, with clear description of possible causes of agreement and disagreement.
- iii. It should discuss the findings of the study with their possible impacts, need of further studies, limitations of the present study etc.

g. **Summary and conclusion**

- i. Findings of the study can be briefly summarized.
- ii. Conclusions and recommendations should be based on the results of the present study.

h. **References:** Should be in Vancouver style


i. **Annexures:** Following minimum annexures must be attached

- i. Master chart
- ii. Case record form/questionnaire/any other tool used
- iii. Informed consent form (in English and all other local languages used)

7. Font of the dissertation shall be Times New Roman for English, size 12, color black with line spacing equal to 1.15. However, colored charts and graphs can be used.
8. Master Chart in Excel Sheet Format Should be uploaded on the specific tab mentioned on portal.
9. In clinical photographs, if included in dissertation, the identity of subjects should be concealed. The names of the patients should not be stated in the master chart.
10. There is no specific limit on number of pages / number of words for the dissertation. However, dissertation should cover all aims and objectives, without irrelevant review of literature.
11. Separate file containing dissertation completion certificate (signed by PG guide and Dean) on Page 1, and following information on page 2, should be uploaded along with
 - i. Title and synopsis approval letter
 - ii. IEC approval
 - iii. Certificate of hospital superintendent (if hospital based study), regarding authenticity of the inclusion of study subjects / patients.

Name of Candidate		
Name of College		
Name of Guide		
Name of Course		
Name of Subject		
Admission Year		
Eligibility details (certificate reference no)		
Title:		

The Dean/Principal of the College is requested to give wide publicity to this Circular among all concerned for their necessary action.


(Dr. Sandeep Sitaram Kadu)
Controller of Examination

{{Name of Institute }}

CERTIFICATE

This is to certify that.....

Name of University :- Maharashtra University of
Health Sciences, Nashik
Name of Faculty :- Medical
Name of College :-
Name of Course :-
Name of Subject :-
Name of Candidate :-
Name of Guide :-
Admission Year(Academic) of student :-
Submission Year(Academic) of student :-
Date of submission :-

Topic:

{{Title in ALL CAPS}}

I have checked the data and observations of the work from time to time. I recommend this dissertation to be submitted to the adjudicators for the partial fulfilment of the degree of through proper channel.

Date:

DEAN / PRINCIPAL

Place:

{{ Name of Institute }}

CERTIFICATE

This is to certify that.....

Name of University	:- Maharashtra University of
Name of Faculty	Health Sciences, Nashik
Name of College	:- Medical
Name of Course	:-
Name of Subject	:-
Name of Candidate	:-
Name of Guide	:-
Admission Year(Academic) of student	:-
Submission Year(Academic) of student	:-
Date of submission	:-

Topic:

{{ Title in ALL CAPS }}

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Date:
Place:

H.O.D

{{ Name of Institute }}

CERTIFICATE

This is to certify that.....

Name of University :- Maharashtra University of
Health Sciences, Nashik
Name of Faculty :- Medical
Name of College :-
Name of Course :-
Name of Subject :-
Name of Candidate :-
Name of Guide :-
Admission Year(Academic) of student :-
Submission Year(Academic) of student :-
Date of submission :-
Topic:

{{ Title in ALL CAPS }}

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Date:
Place:

Guide